

Freedom of Information Act Status Report

July 1, 2016 – September 30, 2016

Region 5

FOIA Processing Status

	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Requests pending at beginning of quarter	136	122	154	146
Requests received during quarter	415	463	419	394
Requests processed during quarter	430	430	428	400
Requests pending at end of quarter	121	155	145	140
Requests backlogged at end of quarter	21	32	30	33
Percentage of requests backlogged at end of quarter	17%	21%	21%	23%

Freedom of
Information Act
Officer:

Jessica Wheatley

Reporting Period:
FY 2016 4th Qtr.

Oldest Requests

Date Received

EPA-R5-2014-003611	02/13/2014
EPA-R5-2015-007863	06/09/2015
EPA-R5-2016-002835	01/16/2016
EPA-R5-2016-002952	01/20/2016
EPA-R5-2016-002953	01/20/2016
EPA-R5-2016-003061	01/22/2016
EPA-R5-2016-003098	01/22/2016
EPA-R5-2016-003107	01/25/2016
EPA-R5-2016-003240	01/27/2016
EPA-R5-2016-003574	02/05/2016

Office of Environmental Information National Freedom of Information Act
Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).